



Facilities Management Solutions

SAFETY OFFICER READINESS TRAINING

A safe environment starts with proactive solutions.

The goal of all safety officers is the protection of human life. There are many facets to keeping a healthcare facility safe for all patients, visitors, and staff, and it's crucial to have someone knowledgeable at the helm to coordinate all aspects of your facility's safety. Facilities Management Solutions (FMS) helps ensure your safety officers are performing at optimum levels to identify and reduce risks.

The Safety Officer position is very complex, yet extremely important for the physical environment and the environment of care standards. Documentation, rounding, follow-through of identified deficiencies, and survey readiness are all responsibilities of the facility safety officer. FMS provides over 35 years of experience as a Safety Officer. Our success with Joint Commission accreditation surveys demonstrates the ability to craft documents, policies, meeting requirements and assessments to meet the regulatory standards without critical findings.

The Joint Commission requires the identification of a facility safety officer. EC 01.01.01 EP 1 defines that an authority letter signed by the CEO be updated and on file annually for the accrediting facility.

SAFETY OFFICER CONSULT

A thorough report of findings and suggestions to help coordinate the safety officer to follow EP's as set forth. This consult includes setting up binders, policies, meeting notes, various report documents, and education to the facility officer and/or other identified staff members.

A unique approach to healthcare facilities operations.

Facilities Management Solutions (FMS) has direct healthcare facilities management experience and over 100 years' combined experience applied across more than 180 hospitals. We are an essential partner in ensuring that maintenance teams and facilities are functioning at optimum levels and regulatory compliance risks are minimized.

MANAGEMENT SERVICES

- Director/Consultant of Facilities Management Placement
- Integrated Facilities Program
- Regulatory Compliance
 - Mock Survey
 - Safety Officer Readiness Training
 - Ligature Risk Assessment
 - Life Safety Assessment
 - Life Safety Plan Drawing Design & Updates
- Emergency Management
- Construction Project Management

ASSESSMENT SERVICES

- Energy Management
- Facilities Spend & Opportunities Assessment (FSOA)
- Facilities Infrastructure & Condition Assessment (FICA)

WHO WE SERVE

- Acute, Rehabilitation, Behavioral and Specialty Hospitals
- Outpatient Care Facilities
- Long-term Acute Care Facilities

What does Safety Officer Readiness Training Include?

- Regulatory document review
- Assessment review, including ICRA, PCRA, Ligature, ILSM
- Support for hospital safety officers in setting up a successful program, i.e.. meetings, rounding, reports, etc.

As your partner, we will:

- Conduct initial on-site visit and a follow-up site visit within one to two months. Provide dedicated time to current Safety Officer and applicable personnel to educate, train, consult or mentor regarding the role of a Safety Officer and responsibilities of the position.
- Advise on best practices and/or programs regarding safety management, such as: Failure mode and effects analysis (FMEA), root cause analysis (RCA), simulation in healthcare and crew resource management (CRM); EOC Committee structure and organization; Communication plan; Monitoring and reporting of activities; EOC rounds and processes; EOC Committee minutes and follow through process
- Educate on Safety Officer responsibilities, such as: Correct unsafe acts or conditions through the regular line of authority, although the Safety Officer may exercise emergency authority to prevent or stop unsafe acts when immediate action is required; Maintain awareness of active and developing situations; Ensure the Site Safety and Health Plan is prepared and implemented; Ensure there are safety messages in each Incident Action Plan; Monitor and assess hazardous and unsafe situations and develop measures to assure personnel safety; Ensure the organization can demonstrate that Environment of Care activities are effectively coordinated from the perspective of assessment, management, implementation, monitoring, analysis and program improvement; Provide oversight for the EOC committee and partners with local organizations as needed; Provide oversight for Emergency Management and Preparedness
- Review EOC management plans and Emergency Operations Plan and advise on corrections (as needed)
- Offer any additional support and education as requested from the Safety Officer and organization
- Work with all HIPAA requirements and interact professionally with engineering, nursing, security, and patients (if needed) to provide a smooth and efficient process that does not interfere with hospital operations

